February 1, 2022

Saint Mary Magdalene Catholic School

Dear Saint Mary Magdalene Parents and Guardians,

Thank you for your continued interest in Saint Mary Magdalene School. We are currently registering for the 2022-2023 school year. Enclosed are the registration forms you will need to complete and return in order to secure your student’s seat for the 2022-2023 school year. This year has been full of challenges, however also filled with many moments of joy and growth. I am beyond proud to be a member of the SMM family. We have had the opportunity to come together as a faith community each day to learn and grow together in faith and wisdom. At SMM we will continue to help your students grow in their relationship with Jesus while reaching their fullest potential academically. I look forward to another year of working with each family and student to better know, love, and serve God through the incredible education provided at Saint Mary Magdalene.

I want to share some changes that will take place for the 2021-2022 academic school year:

* **Tuition:** The tuition rate for the 2022-2023 school year will increase to $5,500 per student. After completing an in-depth analysis of our financial position, we determined this increase will maximize the EdChoice scholarship while meeting the financial need to continue to offer a high-quality Catholic education.
* **Student Services Fee:** As of the 2022-2023 academic year, the Student Service fee will be $200 Student Services Fee annually for **each student**. This fee helps support various school programs and classroom supplies.
* **FACTS:** We have completed an in-depth analysis of our low-income verification, tuition collection, and billing practices, and we have found a way to hopefully make this process as efficient and user-friendly as possible. **Every family will now be required to register for FACTS.** This online portal is what we will use for financial aide qualification, tuition/fee payments, income verification, etc. While this is different from previous years, I truly believe that this will help us operate in a more efficient way. I have attached a FACTS information sheet that provides additional information on how to register. If you need any help with this process, please don’t hesitate to let any of the school office members know. In order to be eligible for Diocesan tuition assistance, you must create a FACTS account by March 15th.
* **Registration:** The family registration fee will be $100 for current families from February 1- February 14th and will increase to $125 from February 15-February 28 when open enrollment for non-Saint Mary Magdalene students begin. After March 1, registration fees for all registering families will be $150. Please complete all of the paperwork in its entirety to reserve your student’s seat for the 2022-2023 school year. If the registration forms are not filled out correctly, they will be sent back and your child’s seat will not be guaranteed until returned correctly and complete. Lastly, all family financial accounts must be in good standing to reserve a seat for your student in the 2022-2023 school year. This includes: 2021-2022 tuition, technology fees, candy bar money, student late pickup fees, etc.
* **EdChoice Renewal Form:** All of the EdChoice renewal forms will be available after February 1st. We will be sure to send home copies as soon as these are posted on the EdChoice state portal. Please complete these and return as soon as possible!

**Timeline of the Registration Process**

Friday, January 28 Registration forms sent home to families of **currently** enrolled students **and** EdChoice Scholarship paperwork sent home with students

Monday, February 14 Open Enrollment begins- registration forms sent to **new** families. **Enrollment for the 2022-2023 school year will now be on a first-come, first-served basis. All paperwork and registration fees must be complete in order to be enrolled. Seats for current families are no longer saved**

Monday, March 7 Admission acceptance letters will begin to be sent home

Tuesday, March 15 FACTs accounts must be created- Diocesan tuition assistance deadline

At Saint Mary Magdalene we believe we are children of God. Because we believe this, we are one family united in Christ. Each child and family is an integral part of the Saint Mary Magdalene family. We are here for anyone who desires to be an active member of this family. I recognize that a Catholic education is a huge sacrifice for families. Catholic education has been the foundation for my faith life and vocation as a Catholic educator. It has provided me an invaluable education that has allowed me to grow in faith and wisdom. At Saint Mary Magdalene we provide not only an education, but the opportunity to know, love, and serve Jesus. This is a special faith community that encourages every member to reach their fullest God-given potential. We look forward to walking with your student(s) and family as we enter a new school year. Please call or email me if you have questions or concerns regarding tuition or re-enrollment for the 2022-2023 school year.

Please call the school office if you have any questions or concerns. We look forward to watching your student grow in both faith and wisdom.

God Bless,

Miss Courtney Ryan

Principal